

Our Public Art Reference Group service enables customers to meet with the Group to receive feedback on a public art proposal and where required, obtain approval from the appointed Group.

Please complete and submit this form along with the required documentation and fees – details are provided at the end of this form.

Applicant and Site Details

1. Applicant Details

Name or Company	
ABN (Required if company)	
Email	
Phone	
Postal Address	
Contact Person (if company)	

Will your correspondence be 'care of' another company? Yes No

Name or Company	
ABN (Required if company)	
Email	
Phone	
Postal Address	
Contact Person	

2. Are you the owner of the subject property?

- Yes
- No. If no state the interest of the property.....

3. Location and title description of the property

Unit No		House No		Street Name	
Suburb				Post Code	
Lot(s)			Section		
Deposited Plan			Strata Plan		

Application Details

4. The relevant development application number? (if applicable)

--

5. Describe the proposed artwork

a) Please provide a detailed outline of the proposed public art.

--

b) Please provide costings of the public art, including maintenance.

--

6. Details of the requested attendees at the meeting.

Note: A maximum of 4 external attendees may attend the PARG meeting.

Name	Phone number	Email address

7. Details of previous interactions

a) Is this your first request for the PARG comments on this public artwork?

- Yes
- No

b) Have you spoken about this application with a CN officer?

- Yes, to whom did you speak to?
- No

c) Is this request related to a Special Business Rates Program initiative?

- Yes
- No

8. Probity

Are parties with pecuniary or non-pecuniary interest:

a) A staff member, councillor, contractor or related to someone who is a staff member, councillor, contractor of CN? or,

b) A State or Federal Member of Parliament?

- Yes, state the relationship:.....
- No

9. Applicant's Declaration

I declare that all information given is true and correct.

Applicant Name			
Applicant Signature		OR Digital Signature	
Date			

How to lodge your form

Documentation required to be submitted:

An electronic copy of the following documentation must be submitted with this booking form.

- Electronic presentation
- Plans

Please use the naming conventions located in our [Plan Standards - Guidelines for Lodging Electronic Documents](#) for all documents to be submitted.

Lodgement methods

Email

Enter the address of the property and the type of application (e.g., 1 Sample Street Newcastle - Public Art Reference Group Panel Booking Form) in the subject line of the email. Emails are to be sent to business-support@ncc.nsw.gov.au.

Mail

City of Newcastle
PO Box 489
Newcastle NSW 2300

In person

At the Customer Contact Centre, located at 12 Stewart Avenue Newcastle West NSW 2302.

Fees

Fees are charged as per CN's [Fees and Charges](#) document. You will be contacted to arrange payment of the application fee. Your application is not considered lodged until the required fees have been paid.

Protecting your privacy

City of Newcastle (CN) is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and CN's Privacy Management Plan.

You are advised the information you provide in this application will enable your application to be assessed by CN.

Please contact CN if the information you have provided in your application is incorrect or changes.

Purpose of collection:	To enable CN as the consent authority to assess your application
Intended recipients:	CN staff and other government agencies that may be required to assess the application
Supply:	The information is a statutory requirement related to the assessment of the application.
Consequence of non-provision:	Your application may not be accepted or processed due to a lack of information.
Storage and Security:	City of Newcastle, 12 Stewart Avenue Newcastle 2302 will store details of the application. Individuals can access the details of the application under the <i>Government Information (Public Access) Act 2009</i> .
Access:	Your information can be checked for accuracy by calling (02)4974 2000.

[City of Newcastle](#)

Phone: 02 4974 2000

Address: 12 Stewart Avenue Newcastle West NSW 2302