



# Hamilton Business Association Inc.

ABN: 43 576 863 540 | INC ID NUMBER: INC1901585

## MEETING MINUTES

<b>Date</b>	Friday 28 July 2023
<b>Location</b>	Zoom
<b>Minute Taker</b>	Victoria Gill - VEM Services

## ATTENDEES

<b>Name</b>	<b>Abbreviation</b>	<b>Business represented</b>
Reece Hignell	RH	Cakeboi
Sandra Molloy	SM	Q's Books
Rob Burton	RB	132 Newsagency
Amy Cook	AC	Neighbourhood Barber
Mara Draper Lang	MD	Son of a Gun
Janice Musumeci	JM	JM Consultancy Services

## APOLOGIES

Chelsea Willis	CW	YPT
Amanda Hinds	AH	Origin Architecture
Kate Russell	KR	Sportspower
Thomas Michel	TM	CN
Cr J Barrie	JB	CN
Nick Van Baal	NB	Greater Bank

**Meeting Open: 5:30pm**

**Meeting Close: 6:05pm**

## MINUTES

Item No	Agenda Item	Details	Actions
<b>1. Welcome and Administration</b>			
1.1	Welcome to Country	RH opened the meeting.	Nil
1.1	Confirmation of Previous Minutes	<u>Moved:</u> Rob Burton. <u>Seconded:</u> Mara Draper.	Nil
1.2	Conflicts of Interest	Nil	Nil
1.3	Treasurer's Report	<b><u>Budget at Bank:</u> \$61.82</b>	Nil
1.4	CN Matters	Whilst TM is on leave, Emily Acton will assume his role.  JM noted that Acquittals have been sent to CN and are awaiting finalisation. JM has followed up with CN re annual issue of funds, date of input is still to be determined awaiting review of Acquittals.	Nil
1.5	Correspondence	<ol style="list-style-type: none"> <li>1. Josh Distefano, Vera Wines concerns about safety and police reporting. RH encouraged to continue reporting and engage with the Board for further initiatives involving Local Area Command. RH responded.</li> <li>2. Community Member report about the state of Hudson Street. Community Member also reported via the CN App. JM responded.</li> </ol>	Nil
<b>2. General Business</b>			
2.1	Hamilton Night Noodle Market – Event Review / Update	<p>RH reflected and noted that the Night Noodle Market Activation had overwhelming attendance and positive interaction from the community. RH estimated 6k / 7k people who visited the event. The event had a great impact on economic activity and was a good source of promotion for the precinct, boosting social media following and hosting large publicity.</p> <p>RH noted that Rhonda PWP Events, Event Coordinator did a fantastic job. RH noted that more space and more vendors are needed for future activations. RH noted that</p>	Nil

		in further activations there would need planning on a larger scale; requiring more funding and encouraging more local businesses to be involved.	
2.2	Chair Review of Projects and Allocation of Funds in Deliverables Plan	<p>RH discussed the success of the recent Hamilton Noodle Market and offered the Board the opportunity to reallocate \$38k budget in the 23/24 Deliverables Plan for Economic Development from Day of the Dead and Christmas Activation to quarterly Noodle Markets.</p> <p>Board engaged in general discussion about the continuance of the event, importance of interacting with the community and potential impacts on other events. SM discussed the complexities of running the same of the event at different intervals throughout the year. MD noted her support in running the quarterly Noodle Markets. RB noted his disconcert about not holding any Christmas related events in the Hamilton precinct.</p> <p>Board voted to reinvest the Christmas and Day of the Dead Event Budget allocated within the Deliverables Plan into quarterly noodle markets in the James Street Plaza.</p> <p><u>In favour:</u> RH, AC, MD, SM, <u>Against:</u> RB.</p> <p>RH discussed with RB the proposed operation of the event and how it would be themed some quarters in the year i.e. Christmas. RH noted the importance of conversing differing opinions of the Board to ensure that all voices were heard and incorporated where possible.</p>	Nil
2.3	Fringe Festival	AH, CW and RH met with Fringe Festival coordinators this week to discuss 2024 event. Frequent updates will be provided at monthly meetings.	Nil
2.4	Beautiful Beaumont Doors	RH noted that the Board committed in DP to redo the Small Walls Project. Jacinta Fintan sent through a quote, including 5 Beaumont Doors, costing \$8k including GST.	Nil
2.5	Local Area Police Command Meeting	JM and RH met with Darren Flemming, Crime Prevention Officer of Newcastle Police to organise a risk assessment in Hamilton to identify crime prevention. RH noted that the risk assessment was different to what the	Operation Confidence upcoming on Sept 5 2023. Board to

		Board first thought it to be. RH and JM to organise a Community Forum; this forum will be held in October and will support the collaboration of stakeholders to deliberate on strategies needed in the precinct and alleviate frustrations.	attend if possible.
2.6	Chair Update	<p>RH will be away from 14 August to 14 September 2023. For any issues or correspondence, JM and AH can be contacted.</p> <p>Board decided to forgo the August meeting. RH noted that it's important to keep on tracking with Projects. Board to reconvene in September.</p> <p>*Arts Grant Application Update: After research into the grant it was identified that the BIA was deemed ineligible for the grant. I believe the grant itself was strong and well prepared. It was a technicality due to the dates we suggested we would commence the project. We identified that we would start asap however the grant was for installation starting in three months time. We identified that we would start sooner to get the work curated however the council took this as we would display the art pretty much immediately. This meant that the council did not even review the application.</p> <p>Council is reviewing the process and identifying other funding avenues for the BIA. It is really disappointing considering the work that the BIA have done for council and this asset however, it seems this was not taken into consideration due to the technicality. I know we have all put so much into this and it's incredibly disappointing. Such a waste of volunteer hours for our community.</p>	Nil
<b>3. Items for Discussion and Decision</b>			
3.1	Mosaic Planter Boxes Quote	RB obtained a quote to replace the plants in the mosaic planter boxes. RH noted that replacing the plants will be a continuous activity for the Board, given that they are frequently damaged.	JM to arrange payment after annual funding approved.



		<p>The quote is \$682 inc GST inclusive 6 new plants to be planted and staked.</p> <p>Board discussed and approved the quote. RH noted, and Board agreed, that payment for this replanting round occurs, and the Board undertake assessment to review ongoing utility and practicality.</p>	
<b>4. Strategic Discussion and Review</b>			
	Nil	-	

\*Note: Chair met with CN about the Arts Grant Application on Aug 1. These notes have been added after the Board meeting at Chairs request for the records of the BIA minutes. Board have been advised via email.

**Next Meeting:** Date 21, September 2023 at Blind Monk – Private Room